

CONFIRMED

LIVERPOOL HOPE UNIVERSITY

SENATE 22nd June 2022

PRESENT: Professor G Pillay (in the Chair), Dr P Haughan (Vice-Chair), Associate Professor G Anderson, Dr M Baxendale, Mr M Beecroft, Ms S Beecroft, Dr W Bignold, Professor W Blazek, Professor D Bolt, Professor M Brennan, Ms J Burgess, Mr A Catterall, Dr J Clear, Dr S Corbett, Professor Rosanna Cousins, Professor G Cuthbertson, Professor S Davismoon, Professor N Donnelly, Mr J Ellison, Professor B Evans, Dr A Foulkes, Ms C Harvey, Rev Professor D Jeyaraj, Ms S Kelly, Dr F Pogson, Professor S Kelly, Professor M Lavalette, Associate Professor M Littler, Professor S Marwood, Mr S Massie, Ms S Murray, Professor A Nagar, Professor G Paramei, Associate Professor C Penketh, Ms C Priestley, Mr B Ricketts, Professor F Rizzuto, Associate Professor D Roche, Professor S Shakespeare, Dr F Su, Ms S Trujillo, Professor C Wakefield, Dr C Walsh (43 Members)

By Invitation:

Ms E Meharry (SU President Designate), Mr N Thorley (SU Vice-President Education Designate), Ms O Vann (SU Vice-President Welfare & Community Designate)

Mr D Dykins (Secretary and Minutes)

APOLOGIES: Dr C Boyle, Professor N Ferguson, Mr M Hill, Dr J Hogan, Professor O Khaiyat, Dr J Malone, Ms Z Marshall, Dr D Merryweather, Mr I McKenna, Professor P McGrail, Professor K Newport, Dr D Ogle, Ms M Pearson, Professor D Reid, Ms C Vitti

The Chair welcomed the new Students' Union Officers and thanked the outgoing Officers. He also welcomed Dr Denise Roche and Dr Fiona Pogson to their first Senate meeting.

1. Minutes of the previous meeting

The minutes of the meeting of Senate held on 16th March 2022 were **APPROVED** as a correct record with minor amendments from Professor Lavalette and Dr Anderson.

2. Matters arising

All matters arising were covered in the main agenda.

3. Vice-Chair's Report

The Chair invited the Vice-Chair, Dr Haughan, to report on management decisions taken between meetings of Senate.

CONFIRMED

COVID-19: Dr Haughan said that it had been agreed that mask-wearing over the summer would be relaxed, but that this would be reviewed after the summer. Currently, the rate in Liverpool was 95 per 100k and rising, with 5 members of staff currently unwell.

Ofsted and ITE: The University was successful in its bid for ITE accreditation with the new Institute, and is currently planning to ensure that conditions of the accreditation will be met. The outcome of the Ofsted re-inspection in May was positive. It was noted that Professor Phil Bamber will be stepping down as Head of the School of Education and his successor is in the process of being recruited. The Chair said that Professor Bamber would remain as a professor at the University, and acknowledged the contribution he had made to Senate and the wider University.

Clearing: This will take place on 18th August. Dr Haughan asked that Senators ensure that subjects are available to provide support during this period.

Russia and links with institutions: UUK have agreed that all UK universities will break ties with Russia until further notice due to the invasion of Ukraine. Any events or collaborations involving Russian institutions will need to be halted. Professor Paramei noted issues she was facing with collaboration already in place. Professor Pillay asked that she see him outside the meeting to discuss a way forward. It was noted that the University is not calling for a boycott of cultural figures, as has happened in certain fields.

Appointments of Visiting Academics and Fellowships: Dr Matthew Barber-Rowell is to be Honorary Postdoctoral Fellow attached to the Theology Department.

Building Update and Infrastructure: The IQ Building has received planning permission and work should start imminently. A large compound will be set up at the front of the entrance to Hope Park, so car parking arrangements will change. It is hoped there will be few noise issues once teaching starts though the University will find alternative space for rooms which are adversely affected. The Lecture theatres will be out of action for the whole year.

Student Retention: Dr Haughan explained the nature of OfS directives in relation to B3, TEF and APP. It is important that all staff take responsibility and consider early intervention and robust monitoring, particularly at Level C.

Refocussing of Student Support and Wellbeing: This has been done to take into consideration the new Deputy Vice Chancellor role and ensure that the University can keep pace with the increasing demands from the OfS. Dr Haughan noted an increased focus on graduate employment and student support.

Meeting with MPs and Councillors on 20th May 2022: Professor Lavalette said that local political leaders had been invited to the event, which was very successful and will have helped to raise the profile of the University within the region. Each School was invited to make their own links with relevant individuals. A similar event is planned in November but will focus more on regional development agencies.

September Progression and Award Boards: Dr Haughan said that the University has been in transitional regulations in both 2020/21 and 2021/22 and a decision in timing of the September series of Boards was delayed to give the University flexibility. There are early indications that the number of students with assessments in the August period may remain higher than pre-pandemic. The following arrangements balance increased marking time, that does not encroach on academic research/leave, with the requirements of post-board registration. For context, the submission of (re) assessment coursework is noon on August 19th 2022; examinations will be in the week commencing

CONFIRMED

Monday August 16th 2022.

- School Boards: no later than 5pm September 14th 2022, all results going to Board to be confirmed by the School no later than noon on September 12th 2022.
- University Progression and Award Board: 2pm September 19th 2021.
- Results release: September 22nd 2022.

This schedule will give ample time for all student to re-register for the 2022-23 academic year.

Partnerships: Dr Haughan reported the following:

- Study Abroad and Maymester: current partnerships confirmed are Study Abroad, 42 partnerships worldwide; Maymester, 37 Partnerships worldwide.
- Following the recent success with ITT accreditation, all school direct contracts are being reviewed to align the contract end dates to 31st Aug 2024. From 1st Sept 2024 School Direct will no longer be offered.
- St Mary's Blackburn will close this month; arrangements are in place to teach any students out who may need it.

Accreditations: Dr Haughan reported the following:

- AACSB interim review is due on 1st July
- The University is withdrawing from Advance HE accreditation from the end of August.
- The following accreditations were successful:
 - BASES (sport and exercises science) Accreditation for BUES endorsement was successful
 - CIEEM (Ecology and Environmental management)
 - ESB and NYA (Youth and Community)
 - ICAEW (Chartered Accountants)

4. Secretary's Business

- (i) Terms of Reference for Committees of Senate: Members had received the proposed Terms of Reference and membership for Committees of Senate 2022-23.

Senate **APPROVED** the proposed Terms of Reference and membership for Committees of Senate 2022-23.

- (ii) Fitness to Practise Policy (FtP)

Members had received the revised FtP Policy. Mr Dykins noted that the changes to the policy were largely cosmetic to reflect the Schools structure. He noted that section 2.4 (xiii), *failure to seek help or engage*, was a valid reason to consider an issue with FtP.

Senate **RECOMMENDED FOR APPROVAL** to University Council the FtP Policy.

- (iii) Revoking of award for MSc student

CONFIRMED

Mr Dykins noted that, following an allegation that was highlighted last year relating to the use of an essay mill, an investigation had taken place and the case for the revoking of an award for a student from 6 years ago was presented to a special committee of Senate. The special committee agreed to revoke the award of the student concerned. Professor Pillay said it was important for students to learn that there are consequences from such actions. The Students' Union (SU) said they could provide support in induction and freshers week. It was also noted that the Government is starting to act and propose legislation to curb the use of such services.

Committee Reports

5. Research Committee

Members had received the minutes of the meeting of Research Committee held on 11th May 2022. Professor Nagar informed members that the University had submitted over 96% of staff to the REF and it was evident from the University's entry in the Complete University Guide, where it was placed in 3rd position in the North West for Research Intensity measure and 17th in the UK on that measure; that the University had done very well. Professor Nagar would now be focussing on the next Research Assessment Framework that will replace REF. Currently, the University does not know what funding it will receive based on its REF performance, but as soon as it is known, it can review its VC PhD scholarship scheme.

On Open Access, he noted that Ms Murray advised that she has been in touch with UKRI with regards to the Open Access query around monograph publications. Ms Murray confirmed that where an academic has an existing contract for a monograph publication, they would not be held to anything signed before the regulations came into practice.

Professor Nagar highlighted the change in Ms Smylie's role title to better reflect her role in research as well as in innovation, and that she would now be titled Research and Innovation Facilitator. He also noted that Newman University has expressed an interest in going to a validated model to better prepare for Research Degree Awarding Powers (RDAP) and this is being progressed. The revised Ethics Policy is now available on the website.

The University has invested in a number of summer research projects involving Level I students to help those students to recover from studying in isolation. Professor Pillay asked that the assessment results of these students be reviewed to see what impact the projects may have on their studies.

6. Academic Committee

- (i) Members had received the minutes of the Academic Committee held on 25th May and 8th June 2022. Dr Haughan drew member's attention to the committee's recommendation for approval of new courses and re-approval of existing courses (Appendix 1). She noted that the PGCert Early Childhood Leadership with Graduate Practitioner Competencies and the PGCert Creative and Therapeutic Approaches to Children's Wellbeing are being co-designed and being considered for their fit into the MA Education. Dr Haughan highlighted the approved external examiners which were supplied for information (Appendix 2).

CONFIRMED

Senate **APPROVED** the recommended courses and external examiners.

- (ii) Quality Handbooks: Dr Haughan noted that QH4 Review of Existing Courses had been updated, as had QH6 Withdrawal or Suspension of Courses which had been received by members. The latter now included a timeframe for masters.

Senate **APPROVED** the amendments to QH4 and QH6.

- (iii) PGT Review: Members had received the Review and Professor Nagar confirmed that there had been changes to the original document to accommodate, as far as possible, requests from academic staff. Professor Lavalette proposed a further amendment to Recommendation 3 on qualifications for staff delivering Masters courses as follows:

The exception is for Professional Masters courses which are defined as courses with a professional accreditation with an appropriately recognised professional body or society, where, rather than a dissertation, there is a requirement for a practice-based research project. The project will reflect practice-based concerns and will be supervised by professionally recognised staff. Project moderation will be undertaken by those with doctorates within the School.

Senate **APPROVED** the document and recommendations with Professor Lavalette's amendment.

- (iv) Dr Haughan said that the University was on course with activities relating to OfS directives on the Access & Participation Plan, B3 and TEF and thanked the efforts of Dr Walsh and her team. Bespoke Subject-level data is now provided for comment in the Annual Review and Enhancement (ARE) process so every School will contribute to these areas. She noted that the requirement for a University submission for the TEF had been postponed to March 2023 and that the University had reached 80% participation in the NSS2022. The outcome of NSS2022 will be used in the upcoming TEF data releases.
- (v) Dr Walsh had also requested to retire some regulations which were now duplicated in regulations elsewhere and noted that the 'No Detriment policy' has been removed at the OfS's instruction. There was also a request to approve a new course, an LLM by Research.

Senate **APPROVED** the retirement of regulations and that the LLM by Research should be developed to the next stage.

- (vi) Dr Haughan noted that nomenclature had been changed by the OfS and that to avoid confusion we should now use *continuation* to mean advancing between levels of study, and *progression* for advancing into employment or further study. Consequently, Progression Assessment Boards (PABs) will henceforth be known as Continuation Assessment Boards (CABs). She also noted that following a discussion at Senate in March, the Academic Misconduct policy had been amended.

Senate **APPROVED** the Academic Misconduct Policy and the change from PABs to CABs.

- (vii) Members had received a version of the marking scales which aligned postgraduate taught with undergraduate marking scales.

CONFIRMED

Senate **APPROVED** the Marking Scales.

- (viii) Members had received the Degree Outcomes Statement, subject to the addition of student ftes alongside the reported percentages. Dr Haughan noted that this was an OfS requirement for publication on the web.

Senate **APPROVED** the Degree Outcomes Statement.

- (ix) Moodle Framework: Members had received the revised Framework Document.

Senate **APPROVED** the Moodle Framework.

- (x) Attendance Monitoring and Reporting for Tier 4/Students: Members had received the Attendance Monitoring and Reporting Document. Dr Haughan explained that this was being implemented following consideration of visa requirements for international students. Professor Lavalette queried how this would work for students who were not able to attend sessions due to disciplinary action. Mr Dykins said he would look into this.

Senate **APPROVED** the Attendance Monitoring and Reporting Document.

Action: Mr Dykins to review the document for consideration of international students who may not be able to attend sessions due to disciplinary requirements.

7. Chair's Business

Professor Pillay thanked staff for endeavouring to deliver as much in-person teaching as possible during the pandemic. After the summer, the University will review public health advice on Covid to make an informed decision on whether any adjustments to the business of the University will have to be made. Graduation is going ahead in July and measures will be in place to ensure the ceremonies are conducted safely. He was pleased with the REF outcome but said that the University would not take anything for granted and has started planning for next research assessment exercise.

On the new IQ building, he regretted the delays in planning permission but noted that despite additional costs due to an increase in materials, the project will be funded entirely from the University without borrowing. Staff will start to notice activity on the building shortly, with cabins and access around the security lodge.

Mr Dykins noted that plans are ongoing for the recruitment of the new Vice Chancellor and that a strong field was being put together by the executive search firm. A long list will be reviewed on 5th July, with shortlisting in September and an appointment shortly after that.

As this was Ms Catherine Harvey's last Senate before retirement, Professor Pillay thanked her for her many years of service to the University.

CONFIRMED

Appendix 1: Curriculum Matters

Course Reapprovals

- BAC (Hons) Dance Major
- BAC (Hons) Major English Literature
- BA (Hons) English Literature
- BAC/BScC (Hons) Sport and Exercise Science Major
- BAC Major Marketing
- BAC/BScC Major in Sport and Exercise Science
- BAC Major in History
- BAC Major in International Relations
- BAC Major in Politics
- BA (Hons) History
- BA (Hons) International Relations and Politics
- MA History
- MA Contemporary Performance
- BAC Major in Accounting and Finance,
- BA Accounting and Finance

Course Approvals

- PGCert Professional Writing
- PGCert Early Childhood Leadership with Graduate Practitioner Competencies
- PGCert Creative and Therapeutic Approaches to Children's Wellbeing

Appendix 2: External Examiner Appointments

Subject	Name	Institution	Commence	Comments
PGCE RE	Dr Sarah Hall	University of Birmingham	June 2022	APPROVED
PGCE Computer Science	Mr Kenneth McLaughlin	University of Glasgow	June 2022	APPROVED
BA / MA Sociology	Professor Jason Powell	Director of University Partnerships at SMS Higher Education Group	Sept 2022	APPROVED
BA Contemporary Performance	Dr Joanne Scott	University of Salford	Sept 2022	APPROVED
BASH, BAC, FY Accounting and Finance	Dr Emma Elkington	University of Hertfordshire	Sept 2022	APPROVED
PGCE History	Mrs Sarah Batty	St Mary's University	June 2022	APPROVED
PGCE Maths	Mrs Helen Lowther	Birmingham City University	June 2022	APPROVED

CONFIRMED

BASH/BAC Music BAC Maj Music Production	Dr Ewan Stefani	University of Leeds	Sept 2022	APPROVED
MEng/BEng Robotics; MEng/BEng Electronic and Computer Engineering	Dr Bryan Gardiner	Ulster University	Sept 2022	APPROVED
BSc/BA Psychology Single and Combined honours (Core 2)	Prof Lucy Betts	Nottingham Trent University	Sept 2022	APPROVED
SD Primary	Ms Kate Elizabeth Glanville	Sunderland University	June 2022	APPROVED
BA Social Policy MA Social Policy	Dr Jonathan Pratt	UCLAN	June 2022	APPROVED

Subject	Name	Nature of Request
BA Design	Mr Jonathan Carson	REALLOCATION OF DUTIES
BA Hons Dance Major	Dr Steffi Sachsenmaier	EXTENSION OF TENURE
PGCert National Award for SEN Coordination.	Mr Julian Brown	EXTENSION OF TENURE
BA Theology Major BA Theology components of TRS	Dr Todd Klutz	REALLOCATION OF DUTIES
BA Fine Art (ADH element) BA Design Legacy (ADH element) BA Graphic Design (ADH element) BA Art & Design History (Major)	Dr Cherie Driver	REALLOCATION OF DUTIES
UG Core 1 Psychology programmes.	Prof Neil Cooper	EXTENSION OF TENURE
BA Hons Early Childhood	Dr Jo Mc Nulty	REALLOCATION OF DUTIES